



ORDER FORM

LOCAL DELIVERY CASE ITEMS

CUSTOMER NAME _____
ADDRESS _____
PHONE NUMBER _____
EMAIL _____
CUSTOMER NAME _____
ADDRESS _____
PHONE NUMBER _____
EMAIL _____
CUSTOMER NAME _____
ADDRESS _____
PHONE NUMBER _____
EMAIL _____
CUSTOMER NAME _____
ADDRESS _____
PHONE NUMBER _____
EMAIL _____
CUSTOMER NAME _____
ADDRESS _____
PHONE NUMBER _____
EMAIL _____
CUSTOMER NAME _____
ADDRESS _____
PHONE NUMBER _____
EMAIL _____
CUSTOMER NAME _____
ADDRESS _____
PHONE NUMBER _____
EMAIL _____

(Side 1)

TOTAL ITEM QUANTITIES

ITEM PRICE									
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
W2 22" Noble Fir Wreath	G3 Western Cedar Garland	C5 Centerpiece	S4 Noble Fir Swag	W3 28" Mixed Evergreen Wreath	W4 22" Mixed Evergreen Wreath	N7 Holiday Cones	B2 Red & Gold Snowflake Bow	V4 Glass Votive Set	
x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	#
= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	ITEM TOTAL
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	#
= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	ITEM TOTAL
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	#
= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	ITEM TOTAL
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	#
= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	ITEM TOTAL
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	#
= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	ITEM TOTAL
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	#
= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	ITEM TOTAL
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	#
= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	ITEM TOTAL
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
QTY	QTY	QTY	QTY	QTY	QTY	QTY	QTY	QTY	\$
W2	G3	C5	S4	W3	W4	N7	B2	V4	SUB-TOTAL

SELLER INFORMATION		GROUP INFORMATION	
NAME		GROUP NAME	
PHONE		MAKE CHECKS PAYABLE TO	

SHIPPING UNAVAILABLE TO:

- PO boxes
- Alaska
- Hawaii

(address label required for each item)

ITEM PRICE									
\$	\$	\$	\$	\$	\$	\$	\$		
W4M	G3M	C5M	S4M	W3M	N7M	EGM			
22" Mixed Evergreen Gift Wreath	Western Cedar Gift Garland	Gift Center-piece with LED Candle	Noble Fir Door Swag	28" Mixed Evergreen Gift Wreath	Cone Gift Basket	Evergreen Gift Set			
x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	x QTY	#	ITEM TOTAL
= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	= TOTAL PRICE	\$	ORDER TOTAL
\$	\$	\$	\$	\$	\$	\$	\$		
CUSTOMER NAME									
PHONE NUMBER or EMAIL									
COMPLETED ADDRESS LABEL <input type="checkbox"/>									
CUSTOMER NAME									
PHONE NUMBER or EMAIL									
COMPLETED ADDRESS LABEL <input type="checkbox"/>									
CUSTOMER NAME									
PHONE NUMBER or EMAIL									
COMPLETED ADDRESS LABEL <input type="checkbox"/>									
CUSTOMER NAME									
PHONE NUMBER or EMAIL									
COMPLETED ADDRESS LABEL <input type="checkbox"/>									
CUSTOMER NAME									
PHONE NUMBER or EMAIL									
COMPLETED ADDRESS LABEL <input type="checkbox"/>									
QTY	QTY	QTY	QTY	QTY	QTY	QTY	QTY		
W4M	G3M	C5M	S4M	W3M	N7M	EGM	SUB-TOTAL		

DIRECT DELIVERY GIFT ITEMS

(Side 2)

TOTAL ITEM QUANTITIES

SALES TOTALS

LOCAL DELIVERY CASE ITEM SUB-TOTAL:

(Side 1)

DIRECT DELIVERY GIFT ITEM SUB-TOTAL:

(Side 2)

TOTAL ENCLOSED:

(Side 1) + (Side 2)

INITIAL FOR ACCURACY

SAMPLE: Here is an example of how to fill out this order form.

ITEM PRICE

CUSTOMER NAME	Sally Sample								
ADDRESS	123 Main St, Any City, Any State 12345								
PHONE NUMBER	(123) 456-7890								
EMAIL	sally@sample.com								

ITEM PRICE	W4M	G3M	C5M	S4M	W3M	N7M	EGM
\$ 50	1	1	1	1	1	1	1
\$ 50							
\$ 50							
\$ 100			2				
\$ 50							
\$ 50							
\$ 50							
\$ 75							
\$ 50							
\$ 150							